



**Benalla Performing Arts & Convention Centre**  
**2017/2018**  
**GST Form**

Event Date(s): \_\_\_\_\_

Event Number (office use only): \_\_\_\_\_

Purchase Order / General Ledger / Hirer Internal Number: \_\_\_\_\_

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Name of Event: \_\_\_\_\_

Contact name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone (Work): \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_ ABN, if applicable: \_\_\_\_\_

Registered for GST?: Y / N

Bank Branch: \_\_\_\_\_ Bank Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_ Bank B.S.B: \_\_\_\_\_

**If registered for GST:** Council will remit total sales, less booking fee. Event holder will be required to pay GST to the appropriate governmental agency.

**If not registered for GST:** Council will remit total sales, less booking fee.

**NOTE:**

- (a) BPACC charges a booking fee of \$2.50 per ticket sold for event (including complimentary passes).
- (b) Hire fees must be paid within 7 days from receipt of invoice.
- (c) Council will remit payment within 30 days of invoice.

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**SIGNED:** \_\_\_\_\_

**DATED** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**NAME:** \_\_\_\_\_

(Printed)